

**Bethune College,  
181, Bidhan Sarani, Kolkata – 700006**

**ADMISSION NOTICE      Date- 01.09.2020**

**IMPORTANT INSTRUCTIONS FOR UG ADMISSION 2020**

- The admission process will be **entirely online** and according to merit.
- No physical presence of a candidate/ guardian/ representative is required at the college premises during the admission process.
- **If any enlisted eligible applicant of any round does not take admission within the stipulated time then her name will not be considered for any subsequent Round of Admission.**
- For **reserved category** (SC/ST/OBC-A/OBC-B) candidates, if the name of the candidate appears in both General and Reserved category lists, two separate payment vouchers will be generated. The candidate is free to choose **any one** payment voucher either in **General** or **SC/ST/OBC-A/ OBC-B** category.
- **Admission is liable to be cancelled at the time of verification of documents for any incorrect entry. No fees will be refunded in such cases.**

**STEPS FOR ONLINE ADMISSION**

- 1) The candidates whose names appear in Admission List will **log in** using the icon appearing at the **extreme right of the row**.
- 2) Login with **ID (Application Number)** and Password.
- 3) You will find the item **“PAY ADMISSION FEE”**. Click on it.
- 4) Complete your **Profile**, if incomplete and upload documents if required.
- 5) Then you will be directed to the Payment gateway.
- 6) Make payment online using **debit card/ credit card/ Net Banking/ UPI etc.**
- 7) After successful completion of the previous steps Payment Successful will be displayed and Receipt will be generated. Take a print out of the **Admission Fee Payment Receipt** for future reference.

For any payment related issue/query please call the **HELP DESK NO : 9748390468 / 9748390678 / 9748390478 (FROM 10 AM TO 8 PM )** and for any other admission related issue lodge your complaints to the email **bethunecollegeadmission@gmail.com** with scanned copy of supporting documents.

**PRINCIPAL  
BETHUNE COLLEGE**